

**PhD Preliminary Written Examination
SLHS Department Report Form**

Students who plan to take the Preliminary Written Exam must complete this form and submit it to the Director of Graduate Students. Please indicate faculty members who you will be writing for and the general topic or if you are writing a Specials paper.

Date: _____

Name: _____

E-Mail: _____

Advisor: _____

Dates of Exam: _____

Faculty and e-mail address:

Emphasis:

Additional Information:

- There will be four hours allocated for each question. Please e-mail your schedule to Nan Nelson well in advance of the dates you intend to take this exam.
- No outside notes or Internet access is allowed.
- Once all questions are completed they will be sent to the faculty member for grading, allowing one week to grade and return.
- Graded questions and Specials paper then go to the DGS for review and to generate a summary report.
- This report will be forwarded to your advisor at which time you can meet to discuss the outcome.